

**SPECIAL MEETING OF THE TOWN BOARD OF
THE TOWN OF NEW HARTFORD, NEW YORK,
HELD AT BUTLER MEMORIAL HALL
THURSDAY, DECEMBER 28, 2006 AT 5:00 P.M.**

The Town Supervisor called the meeting to order at 5:00 P.M. and led those in attendance in the Pledge of Allegiance to the American Flag. The roll was then taken with the following Town Officials and Department Heads being present during the progress of the meeting:

TOWN BOARD MEMBERS: Councilman Robert A. Payne III
Councilman John C. Waszkiewicz III
Councilman David M. Reynolds
Councilman Richard B. Woodland, Jr.
Supervisor Earle C. Reed

OTHER TOWN OFFICIALS: Assessor Paul E. Smith
Highway Superintendent Roger A. Cleveland
Police Chief Raymond Philo
Town Clerk Gail Wolanin Young

Thereafter, a quorum was declared present for the transaction of business.

PRESENTATION

Inter-Municipal Agreement – Sharing of Comptroller

Oneida County Comptroller Joseph Timpano provided a brief overview of the proposal that the Towns of New Hartford and Whitestown share a Comptroller, with the Comptroller to be a county employee dedicated solely to monitoring the finances of each town but from the County building. Other tasks would include internal controls being implemented, budget preparation, negotiations, etc. He would like to have someone in the position by June 2007 and he was available to answer any questions. In response to a question from the public, Comptroller Timpano said that time allocation needs to be worked out between Whitestown and New Hartford. In order to proceed, a Town Board resolution must be adopted and Comptroller Timpano; Town Attorney Gerald Green has contacted the Whitestown attorney to draft an inter-municipal agreement.

Shared Services - Regionalization

Tom Kaskey of *Leadership Mohawk Valley*, a group working with the school, town and village to review shared services opportunities, indicated their organization needs two volunteers to assist with their efforts. Councilmen Waszkiewicz and Payne volunteered and the Town Board concurred that these Councilmen would be the Town's representatives. A tentative meeting is scheduled for February 26, 2007 at 6:00 P.M. at New Hartford Central School.

REPORTS OF TOWN OFFICIALS

TOWN CLERK:

Budget Transfer

Upon request of the Town Clerk, the following Resolution was introduced for adoption by Councilman Woodland and duly seconded by Councilman Reynolds:

(RESOLUTION NO. 374 OF 2006)

RESOLVED that the New Hartford Town Board does hereby authorize and direct Bookkeeper Carol Fairbrother to make the following 2006 Budget adjustments:

Decrease AA1460.4 (Contractual)	-	\$439.49
Increase AA1460.2 (Equipment)	-	\$439.49
Purpose: To replace one (1) of two typewriters that are inoperable and for which parts are unavailable.		

Upon roll call, the Board members voted as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

Thereafter, the Resolution was declared unanimously carried and duly ***ADOPTED***.

ASSESSOR:

Creation of 2nd Real Property Service Tax Aide position

Councilman Payne introduced the following Resolution for adoption; seconded by Councilman Waszkiewicz:

(RESOLUTION NO. 375 OF 2006)

RESOLVED that the New Hartford Town Board does hereby authorize and direct that a second Real Property Service Tax Aide position be created in the Assessor's Office in order to recruit and train a prospective replacement in the event a retirement should occur within that office.

The Board then voted upon roll call:

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Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

Thereafter, the Resolution was declared unanimously carried and duly **ADOPTED**.

Sub Clerk Charles Kobielski, Jr.

Upon request of Assessor Smith, the following Resolution was introduced by Councilman Payne and duly seconded by Councilman Waszkiewicz:

(RESOLUTION NO. 376 OF 2006)

RESOLVED that the New Hartford Town Board does hereby authorize Charles Kobielski Jr., who was appointed as a Sub Clerk in the Assessor's Office in November 2006, to work during the "exemption application" month of January 2007 in said Office.

A roll call vote was duly held as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

Thereafter, the Resolution was declared unanimously carried and duly **ADOPTED**. The Town Clerk clarified that a person who is appointed as a Sub Clerk does not require additional Board approval when the Department Head needs the employee to work; this can be verified with Personnel Technician Barbara Aiello.

HIGHWAY SUPERINTENDENT:

Upgrade – Brian Smith

Upon request of the Highway Superintendent, Councilman Payne introduced the following Resolution for adoption; seconded by Councilman Woodland:

(RESOLUTION NO. 377 OF 2006)

WHEREAS, Wayne Smoulcey has resigned from the Highway Department, leaving a vacancy in the position of Motor Equipment Operator (MEO);

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NOW, THEREFORE, BE IT RESOLVED that the New Hartford Town Board does hereby upgrade Brian Smith to fill the vacancy of Motor Equipment Operator (MEO), effective January 1, 2007, at an hourly rate commensurate with the Highway Department Union Contract.

The foregoing Resolution was duly put to a vote upon roll call:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

Thereafter, the Resolution was declared unanimously carried and duly ***ADOPTED***.

Appointment – Kevin Mathews

Upon recommendation of the Highway Superintendent, the following Resolution was offered for adoption by Councilman Payne and duly seconded by Councilman Woodland:

(RESOLUTION NO. 378 OF 2006)

RESOLVED that the New Hartford Town Board does hereby appoint Kevin Mathews as a Full-time Laborer to fill the vacancy created by the upgrade of Brian Smith, said appointment being effective January 2, 2007 at an hourly rate of Eleven Dollars and Thirty-three Cents (\$11.33), said hourly rate being inclusive of possessing a CDL.

A roll call vote was duly held as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

Thereafter, the Resolution was declared unanimously carried and duly ***ADOPTED***.

Fiscal – 2006 Encumbrances / Shumaker Consulting Engineering

Upon recommendation of the Highway Superintendent, the following Resolution was introduced for adoption by Councilman Payne and duly seconded by Councilman Reynolds:

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(RESOLUTION NO. 379 OF 2006)

WHEREAS, the Town of New Hartford had entered into contracts in fiscal year 2006 with Shumaker Consulting Engineering for various projects; and

WHEREAS, uncompleted work on these projects will be finished during fiscal year 2007;

NOW, THEREFORE, BE IT RESOLVED that, upon request of the Highway Superintendent, the New Hartford Town Board does hereby authorize and direct the encumbrance of monies in Account SS8110.4 as documented by the following Purchase Orders dated December 2006, payable to Shumaker Consulting Engineering:

<u>Purchase Order</u>	<u>Project Description</u>	<u>Encumbrance Amount</u>
#77562	Sewer system evaluation	\$ 2,338.00
#77563	Pump Station Upgrade, Contract 3	\$ 4,480.50
#77564	Arlington Terrace Pump Station, Contract 4	\$ 28,000.00.

Upon roll call, the Town Board voted as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

Thereafter, the Resolution was declared unanimously carried and duly **ADOPTED**.

Fiscal – 2006 Encumbrances / BatCon

Upon recommendation of the Highway Superintendent, Councilman Reynolds offered the following Resolution for adoption; seconded by Councilman Payne:

(RESOLUTION NO. 380 OF 2006)

WHEREAS, the Town of New Hartford had entered into a contract in fiscal year 2006 with BatCon for a Pump Station Upgrade, Contract 3 and which uncompleted work on this project will be finished during fiscal year 2007; and

WHEREAS, the Town's 2006 Annual Budget included an allocation of funds for the upgrade of the Arlington Terrace Pump Station, Contract 4, which contract has not been bid yet;

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NOW, THEREFORE, BE IT RESOLVED that, upon request of the Highway Superintendent, the New Hartford Town Board does hereby authorize and direct the encumbrance of Thirty-three Thousand Four Hundred Seventy-six Dollars and Twenty-five Cents (\$33,476.25) in Account SS8110.4 as documented by Purchase Order #77566, dated December 2006, payable to BatCon for work to be completed on the aforesaid project; and be it

FURTHER RESOLVED that said Town Board does hereby encumber the amount of One Hundred Eighty-two Thousand Dollars (\$182,000) in the 2006 Annual Budget, Account SS8110.4, for upgrade of the Arlington Terrace Pump Station, which project is yet to be competitively bid.

A roll call vote ensued:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

Thereafter, the Resolution was declared unanimously carried and duly **ADOPTED**.

Fiscal – 2006 Encumbrance / Cable Guide & Edgebrook Construction

Upon recommendation of the Highway Superintendent, Councilman Payne offered the following Resolution for adoption; seconded by Councilman Reynolds:

(RESOLUTION NO. 381 OF 2006)

WHEREAS, the Town of New Hartford had entered into a contract in fiscal year 2006 with Edgebrook Construction for sidewalk installation and had an arrangement with Cable Guide for guide rail installation; and

WHEREAS, uncompleted work on these projects will be finished during fiscal year 2007;

NOW, THEREFORE, BE IT RESOLVED that, upon request of the Highway Superintendent, the New Hartford Town Board does hereby authorize and direct the encumbrance of monies in the following Accounts as documented by the following Purchase Orders dated December 2006, payable as follows:

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<i>Purchase Order</i> <u>And Account No.</u>	<u>Project Description & Contractor</u>	<u>Encumbrance Amt</u>
#77560 Acct No. AA3310.4	Guide rail installation – Cable guide	\$ 20,000
#77561 Acct No. DB5110.48	Sidewalk installation – Edgebrook Const.	\$ 20,000

The foregoing Resolution was duly put to a vote upon roll call:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

Thereafter, the Resolution was declared unanimously carried and duly **ADOPTED**.

Fiscal – Transfer of 2006 Monies

Upon suggestion of the Highway Superintendent, Councilman Payne introduced the following Resolution for adoption; seconded by Councilman Reynolds:

(RESOLUTION NO. 382 OF 2006)

WHEREAS, the Highway Superintendent suggested that the Town Board might want to consider encumbering Twenty-five Thousand One Hundred Eighty-five Dollars (\$25,185) from Buildings and Grounds Account AA1620.4 to perform some upgrades at the Sanger Public Works Garage, including some equipment, i.e., radios;

NOW, THEREFORE, BE IT RESOLVED that the New Hartford Town Board does hereby encumber the sum of \$25,185 in the 2006 Budget for Sanger Public Works Garage building improvements and that the Town investigate possible grants, including Homeland Security, to fund needed improvements at this facility.

The Supervisor polled the Board members who voted as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

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Thereafter, the Resolution was declared unanimously carried and duly *ADOPTED*.

MATTERS SUBMITTED BY COUNCILMEN

COUNCILMAN WASZKIEWICZ

Philip Rayhill Memorial Trailway – Route 840 (Judd Road Extension)

Councilman Waszkiewicz had contacted BOCES to determine if they were open to looking into making some part of their land available for parking for New Hartford residents who might be using the Philip Rayhill Memorial Trailway. BOCES has asked that the Town's request be submitted in writing so that BOCES' board can review this matter; the Town Board concurred that Councilman Waszkiewicz meet with the Highway Superintendent and Parks and Recreation Director to crystallize what the Town is looking for.

MATTERS SUBMITTED BY TOWN SUPERVISOR

FINANCIAL

Correct Language in a Bond Resolution – 1 Oxford Crossing

The following Resolution was offered by Supervisor Reed, who moved its adoption, seconded by Councilman Waszkiewicz, to-wit:

(RESOLUTION NO. 383 OF 2006)

**A RESOLUTION CORRECTING LANGUAGE IN A BOND RESOLUTION
DATED OCTOBER 4, 2006.**

WHEREAS, the Town Board of the Town of New Hartford, Oneida County, New York, duly adopted a bond resolution on October 4, 2006 authorizing the issuance of \$1,500,000 serial bonds to pay the cost of acquiring a building located at 1 Oxford Crossing and renovation thereof for use as a new court facility; and

WHEREAS, the intent is to use the facility as new police station; **NOW,
THEREFORE, BE IT**

RESOLVED by the Town Board of the Town of New Hartford, Oneida County, New York, as follows:

Section 1. The bond resolution referred to in the preambles is hereby corrected to replace "court facility" with "police station" wherever it appears.

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Section 2. The notice of special election is hereby authorized to be corrected to reflect this change.

The adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was thereupon declared duly ***ADOPTED***.

Audit of bills

Councilman Waszkiewicz introduced the following Resolution for adoption; seconded by Councilman Woodland:

(RESOLUTION NO. 384 OF 2006)

RESOLVED that the Town Board of the Town of New Hartford does hereby authorize and direct the payment of the bills itemized on the following Abstracts, that have been duly audited by the Town Board:

General Fund Whole-Town Abstract No. 39	
Vouchers AA1881 – AA1891	\$ 4,238.23
General Fund Whole-Town Police Abstract No. 39A	
Voucher AA1891	\$ 330.00
General Fund Whole-Town Abstract No. 40	
Vouchers AA1892 – AA1909;	
Vouchers AA1911 – AA1922	
Vouchers AA1941 – AA1946	\$ 62,589.15
General Fund Whole-Town Police Abstract No. 40A	
Vouchers AA1923 – AA1940	\$ 33,987.67
General Fund Part-Town Abstract No.26	
Vouchers BB336 – BB337	\$ 2,790.67
Highway Fund Part-Town Abstract No. 29	
Vouchers DB528 – DB535	\$ 27,342.18
Sewer Fund Abstract No. 30	
Vouchers SS98 – SS104	\$ 15,536.96
Drainage Capital Abstract No. 15	
Voucher HC78 – HC79	<u>\$ 1,602.40</u>

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TOTAL: \$148,417.26

Whereupon, the Town Board members voted individually as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

Thereafter, the Resolution was declared unanimously carried and duly ***ADOPTED***.

Town's Bond Rating

Supervisor Reed acknowledged receipt of a letter from *Standard and Poors* reaffirming the Town's bond rating at "A", an increase to stable from negative.

2006 Budget Transfers

Upon recommendation of the Town Bookkeeper, Councilman Waszkiewicz introduced the following Resolution for adoption; seconded by Councilman Woodland:

(RESOLUTION NO. 385 OF 2006)

RESOLVED that the New Hartford Town Board does hereby authorize and approve the following budgetary revisions in the 2006 Budget:

General Fund / Whole-Town

Increase	AA1010.4	\$ 8.55
Decrease	AA9010.8	\$ 8.55
Increase	AA1110.2	\$ 1,345.07
Decrease	AA1110.4	\$ 1,345.07
Increase	AA1110.12	\$ 1,068.14
Decrease	AA1110.17	\$ 1,068.14
Increase	AA1110.14	\$ 2,709.35
Decrease	AA1110.18	\$ 2,709.35
Increase	AA1110.16	\$ 378.75
Decrease	AA1110.18	\$ 378.75

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Increase	AA1315.14	\$ 1,347.29
Decrease	AA1315.4	\$ 1,347.29
Increase	AA1330.4	\$ 2,701.88
Decrease	AA1330.2	\$ 1,500.00
Decrease	AA9010.8	\$ 1,201.88
Increase	AA1410.12	\$ 8,649.75
Decrease	AA1410.13	\$ 8,649.75
Increase	AA1420.4	\$68,071.17
Decrease	AA1450.2	\$ 9,501.00
Decrease	AA1450.4	\$23,301.31
Decrease	AA9060.8	\$35,268.86
Increase	AA1430.1	\$ 1,608.33
Decrease	AA1420.41	\$ 1,608.33
Increase	AA1440.42	\$30,808.44
Decrease	AA1910.4	\$30,808.44
Increase	AA1620.1	\$ 5,075.19
Decrease	AA1620.11	\$ 5,075.19
Increase	AA1620.2	\$ 1,700.28
Decrease	AA1620.14	\$ 1,700.28
Increase	AA1650.41	\$ 322.50
Decrease	AA1650.4	\$ 322.50
Increase	AA3120.1	\$50,063.25
Decrease	AA9015.8	\$49,617.00
Decrease	AA9030.8	\$ 446.25
Increase	AA3120.2	\$ 8,337.52
Decrease	AA3310.4	\$ 8,337.52
Increase	AA3120.4	\$23,097.48
Decrease	AA9060.8	\$23,097.48
Increase	AA3120.12	\$ 7,251.41
Decrease	AA3120.49	\$ 7,251.41

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Increase	AA3120.13	\$ 4,181.13
Decrease	AA3120.14	\$ 4,181.13
Increase	AA3120.15	\$ 82.50
Decrease	AA3120.19	\$ 82.50
Increase	AA3120.18	\$ 4,329.91
Decrease	AA9030.8	\$ 4,329.91
Increase	AA1940.41	\$50,000.00
Increase	AA2680.1	\$50,000.00
Increase	AA3220.1	\$ 720.95
Decrease	AA1910.4	\$ 720.95
Increase	AA3220.2	\$ 2,756.23
Decrease	AA1910.4	\$ 2,756.23
Increase	AA3220.4	\$ 5,700.13
Decrease	AA1910.4	\$ 5,700.13
Increase	AA3220.11	\$47,893.81
Decrease	AA1670.41	\$14,920.37
Decrease	AA9060.8	\$32,973.44
Increase	AA3510.12	\$ 2,840.16
Decrease	AA3510.4	\$ 2,840.16
Increase	AA6772.02	\$ 8,712.02
Decrease	AA6772.11	\$ 2,106.32
Decrease	AA1930.4	\$ 4,310.28
Increase	AA6772.12	\$ 2,932.90
Decrease	AA6772.13	\$ 2,932.90
Increase	AA7020.1	\$ 3,899.04
Decrease	AA7020.13	\$ 3,899.04
Increase	AA7020.11	\$ 1,367.68
Decrease	AA7020.13	\$ 1,367.68

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Increase	AA7110.4	\$ 1,419.02
Decrease	AA7020.13	\$ 1,419.02
Increase	AA7110.11	\$ 3,907.38
Decrease	AA7020.13	\$ 3,314.26
Decrease	AA7110.16	\$ 593.12
Increase	AA7110.15	\$ 2,060.67
Decrease	AA7110.16	\$ 2,060.67
Increase	AA7110.19	\$ 1,562.32
Decrease	AA7110.16	\$ 1,562.32
Increase	AA7110.18	\$ 3,988.00
Decrease	AA7110.16	\$ 3,988.00
Increase	AA7110.41	\$18,792.10
Increase	AA7502.8	\$18,792.10
Increase	AA7140.2	\$ 92.97
Decrease	AA7140.4	\$ 92.97
Increase	AA7145.1	\$ 22.45
Decrease	AA7145.4	\$ 22.45
Increase	AA7230.1	\$ 4,107.20
Decrease	AA7230.4	\$ 4,107.20
Increase	AA7310.1	\$ 550.69
Decrease	AA7230.4	\$ 550.69
Increase	AA8030.4	\$26,400.00
Decrease	AA8540.4	\$26,400.00
Increase	AA9710.7	\$ 99.13
Decrease	AA9060.8	\$ 99.13

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Increase	AA9041.8	\$73,937.24
Decrease	AA8540.4	\$ 3,600.00
Decrease	AA7550.4	\$10,200.00
Decrease	AA7320.4	\$32,000.00
Decrease	AA1910.4	\$ 3,000.00
Decrease	AA1440.4	\$15,700.00
Decrease	AA1440.44	\$ 8,437.24
Decrease	AA7110.16	\$ 2,060.67
Increase	AA7110.19	\$ 1,562.32
Decrease	AA7110.16	\$ 1,562.32
Increase	AA7110.18	\$ 3,988.00
Decrease	AA7110.16	\$ 3,988.00
Increase	AA7110.41	\$18,792.10
Increase	AA7502.8	\$18,792.10
Increase	AA7140.2	\$ 92.97
Decrease	AA7140.4	\$ 92.97
Increase	AA7145.1	\$ 22.45
Decrease	AA7145.4	\$ 22.45
Increase	AA7230.1	\$ 4,107.20
Decrease	AA7230.4	\$ 4,107.20
Increase	AA7310.1	\$ 550.69
Decrease	AA7230.4	\$ 550.69
Increase	AA8030.4	\$26,400.00
Decrease	AA8540.4	\$26,400.00
Increase	AA9710.7	\$ 99.13
Decrease	AA9060.8	\$ 99.13
Increase	AA9041.8	\$73,937.24
Decrease	AA8540.4	\$ 3,600.00
Decrease	AA7550.4	\$10,200.00
Decrease	AA7320.4	\$32,000.00
Decrease	AA1910.4	\$ 3,000.00

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Decrease	AA1440.4	\$15,700.00
Decrease	AA1440.44	\$ 8,437.24
Increase	AA1440.40	\$ 3,219.00
Increase	AA2772.5	\$ 3,219.00

General Fund / Part-Town

Increase	BB1670.4	\$ 866.27
Decrease	BB8010.4	\$ 866.27
Increase	BB4020.12	\$ 1,173.83
Decrease	BB9010.8	\$ 1,173.83
Increase	BB8010.14	\$ 971.26
Decrease	BB8010.19	\$ 971.26
Increase	BB8020.4	\$ 763.23
Decrease	BB9030.8	\$ 763.23
Increase	BB8020.12	\$ 1,303.55
Decrease	BB9060.8	\$ 1,303.55
Increase	BB8020.44	\$ 18,481.41
Decrease	BB8020.13	\$ 7,200.00
Decrease	BB8160.4	\$11,281.41

Highway Fund / Part-Town

Increase	DB5110.1	\$78,640.34
Decrease	DB5130.4	\$ 9,000.00
Decrease	DB9060.8	\$32,000.00
Decrease	DB5110.45	\$21,000.00
Decrease	DB5130.4	\$10,000.00
Decrease	DB5130.41	\$ 4,000.00
Decrease	DB5130.44	\$ 1,500.00
Decrease	DB5142.4	\$ 1,140.34
Increase	DB5110.41	\$ 1,072.29
Decrease	DB5110.45	\$ 1,072.29

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Increase	DB5130.2	\$14,025.15
Decrease	DB5142.43	\$10,000.00
Decrease	DB5142.11	\$ 4,025.15
Increase	DB5130.43	\$ 65.90
Decrease	DB5142.11	\$ 65.90
Increase	DB5142.04	\$ 2,236.42
Decrease	DB5142.11	\$ 2,236.42
Increase	DB9030.8	\$ 3,348.87
Decrease	DB5142.11	\$ 3,348.87

Sewer Fund

Increase	SS8110.2	\$ 4,582.24
Decrease	SS8110.4	\$ 4,582.24
Increase	SS9060.8	\$ 2,106.54
Decrease	SS8110.4	\$ 2,106.54

The Resolution was subject to a vote upon roll call as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

Thereafter, the Resolution was declared unanimously carried and duly ***ADOPTED***.

NEW BUSINESS

Reorganizational Resolutions

The following Resolution was introduced for adoption by Councilman Reynolds and duly seconded by Councilman Payne:

(RESOLUTION NO. 386 OF 2006)

RESOLVED that the Town Board of the Town of New Hartford does hereby establish the normal operating hours for the Town of New Hartford offices to be 8:00 A.M. through 4:00 P.M., Mondays through Fridays during Fiscal Year 2007;

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RESOLVED that Earle C. Reed, Supervisor of the Town of New Hartford, New York, be and he hereby is authorized and directed to sign all checks for the disbursement of funds of the Town of New Hartford for the Fiscal Year 2007;

RESOLVED that the New Hartford Town Board does hereby re-adopt the "**TOWN OF NEW HARTFORD EMPLOYEES HANDBOOK**", prepared by AMTEK, dated September 15, 1999, and thereafter amended from time to time. Found within this manual is the official schedule of fringe benefits of non-union personnel for the year 2007;

RESOLVED that the New Hartford Town Board does hereby establish the mileage rate at thirty-six cents (\$.36) for all Town Officials and employees while performing regular and continuous business transactions in and for the Town of New Hartford during the Fiscal Year 2007

RESOLVED that the New Hartford Town Board does hereby authorize the Town Supervisor to retain an auditing firm to audit the 2006 financial accounts and for subsequent preparation of the 2006 Annual Report, that auditing firm being Barone and Howard;

RESOLVED that the Town Board of the Town of New Hartford does hereby designate as Official Depositories in which all funds of the Town of New Hartford shall be deposited in 2007 the following institutions:

- Bank of America
- Partners Trust
- Chase Bank
- Citizens Bank
- Bank of New York
- NBT Bank, N.A.
- Adirondack Bank
- HSBC

and that the Town Supervisor or Bookkeeper of said Town be and hereby is authorized and directed to secure a Pledge of Security covering the maximum amount of money the Town would have on deposit at any one time during the Fiscal Year 2007 from each of the Official Depositories designated. A written security agreement and custodial agreement (which can be combined into one document) must be obtained. The Town, however, will try to have delivery of the collateral to an unrelated third party. If this cannot be effected, then all pertinent legal and financial risks will be evaluated;

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RESOLVED that the Town Board of the Town of New Hartford does hereby authorize the Town Supervisor or Bookkeeper of the said Town to deposit funds not needed for immediate expenditures in the form of interest-bearing Certificates of Deposit, Repurchase Agreements, Treasury Bills and Money Market Certificates with the Official Depositories listed in the official Investment Policy of the Town, which policy is presented herein as a separate Resolution;

RESOLVED that the New Hartford Town Board does hereby appoint Earle C. Reed as Marriage Officer in and for the Town of New Hartford for a one-year term commencing January 1, 2007 and ending December 31, 2007;

RESOLVED that the Town Board of the Town of New Hartford does hereby appoint the President of the New Hartford Historical Society as the Town's Historian for Fiscal Year 2007 at a contractual sum of \$3,300.00 payable to the Historical Society;

RESOLVED that the Rules of Procedure which were initially adopted April 21, 1965, and amendments thereto, are hereby affirmed and re-adopted by the New Hartford Town Board for Fiscal Year 2007 as set forth in the attached Schedule "A" that is made a part of this resolution;

RESOLVED that the New Hartford Town Board does hereby appoint Councilman Woodland as the Delegate to attend the Annual Business Session of the Association of Towns of the State of New York, (Councilman Reynolds as Alternate), to be held at New York, New York on February 21, 2007 and to cast the vote of the aforesaid Town, pursuant to Section 6 of Article 3 of the Constitution and By-laws of said Association;

RESOLVED that the New Hartford Town Board does hereby confirm the Supervisor's appointment of David M. Reynolds as Deputy Town Supervisor for a term of one (1) year commencing January 1, 2007, with a corresponding stipend of One Thousand Dollars (\$1,000.) to Councilman Reynolds for 2007;

RESOLVED that David M. Reynolds, Deputy Town Supervisor of the said Town be, and he hereby is authorized and directed to sign all checks for disbursements of funds of said Town for Fiscal Year 2007, in the absence of the Town Supervisor;

RESOLVED that the New Hartford Town Board does hereby authorize the Town Supervisor or Bookkeeper to pay bills/expenses to Niagara Mohawk, the Mohawk Valley Water Authority, all telephone carriers, to the Town's designated vendors for all insurance premiums, to the New York State and Local Retirement Systems (Employees' Retirement System and Police and Fire Retirement System) for employer contributions, without prior final audit by the Town Board;

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RESOLVED that the New Hartford Town Board does hereby re-adopt the purchasing policies and procedural manual, originally adopted on January 1, 1992 and revised on January 1, 1995;

RESOLVED that the New Hartford Town Board does hereby re-adopt the Official Investment Policy for the Town of New Hartford originally adopted on March 3, 1993 and in accordance with Chapter 708 of the Laws of 1992;

RESOLVED that the Town Board of the Town of New Hartford does hereby designate The Observer Dispatch as the Town's official newspaper for Fiscal Year 2007.

SCHEDULE "A"
RULES OF PROCEDURE

I. REGULAR MEETINGS:

Regular meetings of the New Hartford Town Board shall be held in the locations designated and on the following Wednesdays commencing at 6:00 P.M. for the Fiscal Year 2007, unless otherwise changed and publicized:

Butler Memorial Hall (Community Meeting Room)

January 17, 2007
February 7, 2007
March 14, 2007
April 11, 2007
October 10, 2007
November 7, 2007
December 12, 2007

Kellogg Road Community Center Building

May 9, 2007
June 13, 2007
July 11, 2007
August 8, 2007
September 12, 2007

In addition, the Town Board shall meet on or after the 28th day of December but not later than the 31st day of December as determined by the Supervisor pursuant to Law.

II. SPECIAL MEETINGS:

The Supervisor may, and upon written request of two (2) members of the Board, call a special meeting of the Town Board at any time by giving at least two (2) days' notice in

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writing to the other members of the Board of the time when and the place where the meeting is to be held.

III. QUORUM:

A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.

IV. VOTING UPON QUESTIONS:

Every act, motion or resolution shall require for its adoption the affirmative vote of a majority of all members of the Town Board, except in such instances in which a large number of affirmative votes shall be required by law. The vote upon every question shall be taken by ayes and nays, and the names of the members present and their votes shall be entered in the minutes.

V. STANDING COMMITTEES:

The Supervisor shall appoint the following Standing Committees:

- Assessor
- Elections
- Human Resource
- Motor Pool
- Parks and Recreation
- Public Safety and Courts
- Public Works and Sewer
- Senior Citizens
- Town Clerk
- Village/Town/School Liaison
- Zoning and Planning
- Library

Such Committees shall consist of members of the Board and shall assist the Town Board in the performance of its duties with reference to such matters as may from time to time be referred to such Committees.

VI. SPECIAL COMMITTEES:

The Town Board may, from time to time, appoint such Special Committees as may be deemed desirable to assist the Board in performance of its duties. Such Committees may include Town Officers other than Board members in their membership in an advisory capacity only.

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- Each group is to consist of at least one (1) Town Board member and one (1) Department Head, which act in an ADVISORY CAPACITY only, unless prohibited by law
- Each group is to have at least
 - A written list of objectives
 - A Chairperson who is to be recommended by the group's members and submitted to the Town Board for approval. Duties of Chairperson shall include:
 1. Chair open meetings
 2. Act as the official spokesperson for said group
 - Vice-Chairperson is to be appointed directly by the group members. Duties of Vice-Chairperson shall include:

Assume the duties of the Chairperson in his/her absence
 - Maximum number of members to be determined by the Department Head. Unexcused absence from four (4) consecutive meetings is cause for removal of member(s) by the Chairperson
 - If possible, each group shall consist of one member from each of the four (4) Wards in the Town. Selection of Members:
 1. Participation shall be based on written request to the Department Head for consideration.
 2. Appointed by the Town Board
 3. If there are more volunteers than openings, membership shall be determined by the Department Head who shall consider:
 - i. Resume or list of qualifications
 - ii. Personal interview
 - Term limits not to exceed two (2) four-year terms, which shall be staggered
 - Remuneration to members shall require Town Board budget approval

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- Department Heads shall maintain a list of all appointments and terms which shall be reviewed annually with the Town Board and filed with the Town Clerk's Office
- This policy EXCLUDES:
 - Zoning Board of Appeals
 - Planning Board
 - Board of Assessment Review
 - Police Commission.

In the event of vacancies on the Zoning Board of Appeals or Planning Board, the respective Board shall receive and review applications, conduct interviews, and make written recommendation to the Town Board as to the person best qualified to fill the vacancy.

VII. ORDER OF BUSINESS:

The business of all regular meetings of the Town Board shall be transacted in the following order:

- Reading of minutes of previous meeting, unless waived by a majority of the members of the Board present
- Public Hearings (6:00 P.M.)
- Consideration of Public Presentations
- Reports of Town Officials
- Reports of Standing Committees
- Reports of Special Committees
- Consideration of matters submitted by Town Board members
- Consideration of matters submitted by Town Supervisor in the following order:
 - Financial and other routine reports
 - Miscellaneous communications
 - Unfinished business
 - New business.

VIII. LEGISLATIVE MATTERS:

All resolutions, ordinances and local laws, other than routine resolutions approving payment of bills, minutes and like matters, shall be in writing and filed with the Town Clerk and made available to Board members not later than the Saturday prior to the meeting at which they are to be introduced unless this provision be waived as to any such resolution, ordinance or local law by a majority of the members of the Board present at such meeting.

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Resolutions, ordinances and local laws shall be introduced in the regular order of business and shall be read aloud by the Town Clerk before being acted upon by the Board.

IX. ABSENCE OF SUPERVISOR:

In the absence of the Supervisor, the Deputy Supervisor shall call the Town Board to order and shall be Chairman of the meeting; and, in the absence of the Supervisor and the Deputy Supervisor, then the Town Clerk shall call the Town Board to order and if a quorum be present, the Town Board shall elect one of its members as Chairman of the meeting.

X. MEMBERS MAY NOT ABSENT THEMSELVES:

No member of the Town Board may absent himself from a meeting of the Town Board for more than ten (10) minutes at a time unless for good cause he is excused by the Supervisor.

XI. REFUSAL TO VOTE:

Each member of the Board shall vote upon each question presented unless for good cause he is excused therefrom by the unanimous consent of all members of the Board present. Any member refusing to vote other than by consent of the Board shall be subject to a motion of censure.

XII. PARLIAMENTARY RULES:

Except as otherwise provided herein, all parliamentary questions shall be decided in accordance with the latest edition of Roberts' Rules of Order, revised, for deliberative assemblies.

XII. SUSPENSION OF RULES:

Any rule of the Town Board may at any time be temporarily suspended for special reasons by a majority vote of all of the members of the Town Board present at a meeting thereof. No permanent alteration may be made except by resolution in writing duly filed with the Town Clerk prior to the meeting at which such amendment is introduced.

The Town Board voted upon roll call, resulting as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

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The Resolution was declared unanimously carried and duly **ADOPTED**.

Appointment - Attorney for the Town

The following Resolution was introduced for adoption by Supervisor Reed and duly seconded by Councilman Payne:

(RESOLUTION NO. 387 OF 2006)

RESOLVED that the New Hartford Town Board does hereby retain the professional legal services of Gerald R. Green as Attorney for the Town for fiscal year 2007, at the contractual hourly rate of One Hundred Fifty Dollars (\$150) for services rendered.

A roll call was duly held and resulted as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

Appointment – Planning Board Chairman

Councilman Waszkiewicz offered the following Resolution for adoption; Councilman Woodland seconded same:

(RESOLUTION NO. 388 OF 2006)

RESOLVED that the New Hartford Town Board does hereby appoint Hans G. Arnold as Planning Board Chairman for a one (1) year term, commencing January 1, 2007 and ending December 31, 2007.

Upon roll call, the Board voted as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

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Appointment – Planning Board Member

Upon recommendation of the Planning Board Chairman, the following Resolution was introduced for adoption by Supervisor Reed and seconded by Councilman Reynolds:

(RESOLUTION NO. 389 OF 2006)

RESOLVED that the New Hartford Town Board does hereby appoint Ellen Rayhill as a Member of the Planning Board for a seven (7) year term, commencing January 1, 2007 and ending December 31, 2013.

A roll call vote ensued:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

Appointment – Zoning Board of Appeals Chairman

Councilman Waszkiewicz offered the following Resolution for adoption, seconded by Councilman Woodland:

(RESOLUTION NO. 390 OF 2006)

RESOLVED that the New Hartford Town Board does here appoint Randy Bogar as Chairman of the Zoning Board of Appeals, for a one (1) year term commencing January 1, 2007 and ending December 31, 2007.

The Town Supervisor polled the Town Board members who voted as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

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Appointment - Police Commission Member

Councilman Reynolds offered the following Resolution for adoption and Councilman Waszkiewicz seconded same:

(RESOLUTION NO. 391 OF 2006)

RESOLVED that the Town Board of the Town of New Hartford does hereby appoint Patrick Cardinale as a Member of the Town Police Commission for a five-year term commencing January 1, 2007 and ending December 31, 2011.

The Town Board members voted individually as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

Appointments – 2007 Town Board Standing Committees

Supervisor Reed submitted his list of Standing Committees for fiscal year 2007:

<u>Committee</u>	<u>Chairperson</u>	<u>Co-Chairperson</u>
Assessor	Waszkiewicz	Payne
Elections	Woodland	Reynolds
Human Resource	Payne	Woodland
Library	Waszkiewicz	Payne
Motor Pool	Reynolds	Woodland
Parks and Recreation	Waszkiewicz	Woodland
Public Safety and Courts	Reynolds	Woodland
Public Works and Sewer	Payne	Woodland
School/Village/Town Liaison	Reynolds	Waszkiewicz
Senior Citizens	Waszkiewicz	Payne
Town Clerk	Waszkiewicz	Woodland
Zoning & Planning	Woodland	Reynolds

Ethics Committee

It was the consensus of the Town Board that the three-member Ethic Committee, comprised of Richard B. Woodland, Jr., Nathaniel Richmond and a vacant position, not be disbanded and that, in the event a situation arises, that the Town would use the County Ethics Committee.

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Appointments – Advisory Committee on Safety

Supervisor Reed introduced the following Resolution for adoption, seconded by Councilman Reynolds:

(RESOLUTION NO. 392 OF 2006)

RESOLVED that the New Hartford Town Board does hereby appoint the following Individuals to the Safety Committee, initially created on August 1, 2001 and expanded on January 16, 2002 by a 6th position (Parks Department) and on January 7, 2004 by a 7th Position (Senior Services Department):

Town Resident Member:

- Brian Hansen
- Note: One (1) vacant two-year position since December 31, 2003

Town Department Representatives (one-year appointments)

- Personnel Assistant Barbara Aiello
- Parks and Recreation Director Michael W. Jeffery
- Deputy Highway Superintendent Anthony DeCuffa (in event he is not available to Attend a meeting (s), Highway Superintendent Roger Cleveland is to attend)
- Director of Senior Services M. Eileen Spellman
- Police Chief Raymond Philo

Upon roll call, the Town Board members voted as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

Appointments – Advisory Committee on Public Works and Sewer

Action was deferred to the January 17, 2007 Regular Town Board meeting.

Appointments – Advisory Committee on Parks and Recreation

Councilman Waszkiewicz offered the following Resolution for adoption; seconded by Councilman Payne:

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(RESOLUTION NO. 393 OF 2006)

RESOLVED that the Town Board of the Town of New Hartford does hereby appoint Lorraine Garfinkel and Peggy Brady as Members of the *Advisory Committee on Parks and Recreation* for three-year terms commencing January 1, 2007 and terminating December 31, 2009.

The Town Supervisor polled the Board members who voted as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

Appointments – Advisory Committee on Senior Citizen Services

The following Resolution was introduced for adoption by Councilman Waszkiewicz; seconded by Councilman Payne:

(RESOLUTION NO. 394 OF 2006)

RESOLVED that the New Hartford Town Board does hereby appoint the following individuals to serve as Members of the *Advisory Committee on Senior Citizen Services* for a one-year term beginning January 1, 2007 and ending December 31, 2007:

1. Audrey Percival - Pres., “Young at Heart” Group
2. Carol Chanatry - Pres., Clinton Road Senior Group
3. Patricia MacEnroe - Pres., New Hartford Adult Center
4. Elsie Feuss -
5. Loretta Mandry - Pres., New York Mills Seniors
6. Shirley Williams - Pres., Village Elders Senior Group
7. Rev. Dominic Blasé
8. Jean McBride - Pres., AARP
9. Bridget Kopel - Outreach/Oneida County Office of Aging
10. Nancy Hartmann - Sunset Wood Apartments
11. Father Joseph S. Zareski - St. John the Evangelist Church
12. Rev. Janet Hoover - New Hartford Presbyterian Church
13. Cindy Dardano
14. Linda Walters
15. M. Eileen Spellman

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- 16. John C. Waszkiewicz III
- 17. Robert Payne III

The Board members voted upon roll call:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly ***ADOPTED***.

Appointments – Advisory Committee on 24-Hour Emergency Dispatch

Councilman Payne introduced the following Resolution for adoption; seconded by Councilman Reynolds:

(RESOLUTION NO. 395 OF 2006)

RESOLVED that the Town Board of the Town of New Hartford does hereby appoint the following individuals to the **24-Hour Emergency Dispatch Committee** commencing January 1, 2007 and ending December 31, 2007:

1. Jeffrey P. Madden, Central Dispatch
2. Raymond Philo, New Hartford Police Chief
3. Brad Frankland, New York Mills Police Chief
4. William Freiberger, New Hartford Fire Chief
5. Robert Glenn, New York Mills Fire Chief
6. William Hughes, Willowvale Fire Chief
7. Gary Edwards, Edwards Ambulance
8. Daniel Verminski, Central Oneida County Ambulance
9. George Nassar, Central Oneida County Ambulance
10. Rodger Reynolds, New Hartford Village Representative
11. Robert Maciol, New York Mills Village Mayor
12. Janet Hughes, Town Police Commission member\
13. First Ward Councilman/Town Board
14. Second Ward Councilman/Town Board
15. Roger Cleveland, Town Highway Superintendent
16. Barbara J. Aiello, Town Personnel Assistant
17. Terrance P. Martin, Citizen at large
18. Lawrence Gilroy, Chairman

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The foregoing Resolution was subject to a vote upon roll call as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

Employee Handbook, Section 500 – Operational Policies (Vehicle Usage)

Councilman Payne introduced the following Resolution for adoption and Councilman Waszkiewicz seconded same:

(RESOLUTION NO. 396 OF 2006)

RESOLVED that the New Hartford Town Board does hereby grant permission for the following Town officials and/or employees to take home a Town-owned vehicle at the end of the workday for the sole use in conducting official Town business, and as provided for in the Town of New Hartford ***Employee Handbook, Section 500 – OPERATIONAL POLICIES:***

- Codes Enforcement Officer Gerald F. Back
- Deputy Highway Superintendent Anthony DeCuffa
- Highway Superintendent Roger A. Cleveland
- Police Chief Raymond L. Philo
- Recreation Center Manager John C. Cunningham.

And be it

FURTHER RESOLVED that a mileage log shall be placed in the vehicles used by the Codes Enforcement Officer and the Recreation Center Manager and upon which these employees shall record the nighttime mileage accumulated, including their destination and purpose of travel.

The Resolution was subject to roll call:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

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The Resolution was declared unanimously carried and duly *ADOPTED*.

Training School

Upon request of the Town Clerk, the following Resolution was introduced for adoption by Councilman Waszkiewicz and duly seconded by Councilman Payne:

(RESOLUTION NO. 397 OF 2006)

WHEREAS, Section 77-b of the General Municipal Law allows the governing board of municipalities to authorize any officer or employee to attend a convention, conference or school conducted for the betterment of such municipality;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of New Hartford does hereby grant permission to Town Clerk Gail Wolanin Young to attend the 25th Annual New York State Town Clerks Association Conference from April 29 through May 2, 2007 in Rochester, New York, with expenses to be borne by said Town as budgeted; and be it

FURTHER RESOLVED that the Town Clerk be, and she hereby is, authorized to attend the business/educational meetings of the Oneida County Association of Town Clerks during fiscal year 2007, with incidental expenses to be borne by said Town as budgeted.

The Resolution was voted upon by roll call as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Resolution was declared unanimously carried and duly *ADOPTED*.

MATTERS SUBMITTED BY TOWN SUPERVISOR

EXECUTIVE SESSION:

Upon request of the Town Police Chief, Councilman Reynolds introduced the following Resolution for adoption and Councilman Payne seconded same:

(RESOLUTION NO. 398 OF 2006)

RESOLVED that the New Hartford Town Board does hereby move to enter into an Executive Session to discuss the employment history of a particular employee and for an update on a pending criminal matter being handled by the Police Department

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A roll call vote ensued:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

Thereafter, the Resolution was declared unanimously carried and duly adopted. All persons present, including the news media, were then excused from the meeting at 5:48 P.M. The Town Clerk remained in the event action would be taken after the Executive Session ended.

END OF EXECUTIVE SESSION

Councilman Waszkiewicz then offered the following Resolution for adoption and Councilman Payne seconded same:

(RESOLUTION NO. 399 OF 2006)

RESOLVED that the New Hartford Town Board does hereby move to end its Executive Session and to reconvene the regular portion of the Town Board meeting.

The Board members voted upon roll call that resulted as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Supervisor declared the Resolution unanimously carried and duly **ADOPTED**; the Executive Session ended at 6:03 P.M. The regular portion of the Town Board meeting was immediately reconvened.

ACO Salary - 2007

The following Resolution was introduced for adoption by Councilman Reynolds and seconded by Councilman Waszkiewicz:

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(RESOLUTION NO. 400 OF 2006)

RESOLVED that, upon the recommendation of New Hartford Police Chief Raymond Philo, the New Hartford Town Board shall withhold the appropriated Three Percent (3%) raise for Animal Control Officer Shawn Morgan for the first thirteen (13) pay periods of 2007. During this period, the Police Chief will further evaluate the performance of ACO Morgan, and will make a recommendation to the Town Board whether the appropriated raise shall be given.

Whereupon, the Town Board voted by roll call:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Supervisor declared the Resolution unanimously carried and duly **ADOPTED**.

2007 Salary Schedule

The Personnel Assistant had provided the Town Supervisor with a list of salaries that coincide with the 2007 approved budget; therefore, Councilman Waszkiewicz offered the following Resolution for adoption, seconded by Councilman Woodland:

(RESOLUTION NO. 401 OF 2006)

WHEREAS, Town Law, Section 27, provides that the Town Board of each town shall fix, from time to time, the salaries of all officers, officials and employees of said town, whether elected or appointed, and determine when the same shall be payable.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of New Hartford does hereby approve and establish the following **Schedule of 2007 Salaries** for the employees and officials of the Town of New Hartford, payable in the manner designated:

<u>Department</u>	<u>Title and Name</u>	<u>Salary/hourly wage</u> <u>Manner of Payment</u>
A1010.1	Councilman David M. Reynolds	\$ 6,165/yr, bi-weekly
A1010.1	Deputy Town Supervisor David M. Reynolds	\$ 1,000/yr, bi-weekly
A1010.1	Councilman Robert Payne III	\$ 6,165/yr, bi-weekly
A1010.1	Councilman John C. Waszkiewicz III	\$ 6,165/yr, bi-weekly
A1010.1	Councilman Richard B. Woodland, Jr.	\$ 6,165/yr, bi-weekly
A1110.1	Town Justice James VanSlyke (Chief Justice)	\$19,434/yr, bi-weekly
A1110.1	Town Justice William M. Virkler	\$16,943/yr, bi-weekly

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<u>Department</u>	<u>Title and Name</u>	<u>Salary/hourly wage</u> <u>Manner of Payment</u>
A1110.11	Clerk to Court Justice Ann Rose	\$16.85/hr, bi-weekly
A1110.12	Court Attendant John Rukavena	\$23.50 /hr, bi-weekly
A1110.13	Clerk to Court Justice Donna Fanelli	\$13.62/hr, bi-weekly
A1110.16	Part-time Clerk Mary Kennedy	\$10.82 /hr, bi-weekly
A1220.1	Supervisor Earle C. Reed	\$14,795/yr, bi-weekly
A1220.2	Confidential Secretary Carol Ryan	\$19.65/hr, bi-weekly
A1315.11	Bookkeeper Carol D. Fairbrother	\$30.41/hr, bi-weekly
A1315.12	Account Clerk Janice O'Sullivan	\$11.78/hr, bi-weekly
A1315.	Sub Clerk Cherie Fairbrother	\$ 8.50/hr, bi-weekly
A1330.1	Receiver of Taxes Hilarie Elefante	\$24,600/yr, bi-weekly
A1330.11	Deputy Receiver of Taxes Kathleen Glenn	\$12,667.60/yr, bi-weekly
A1355.1	Assessor Paul E. Smith	\$25.58/hr, bi-weekly
A1355.11	Deputy Assessor Janet L. Halpin	\$18.55/hr, bi-weekly
A1355.12	Sub Clerk Charles J. Kobielski, Jr.	\$ 8.50/hr, bi-weekly
A1355.13	BAR Member Krista Pembroke	\$ 400, annually
A1355.13	BAR Chairman Duane C. Farr	\$ 500, annually
A1355.13	BAR Member Catherine Lawrence	\$ 400, annually
A1355.13	BAR Member Edward F. Goggin	\$ 400, annually
A1355.13	BAR Member Jonathan Purdy	\$ 400, annually
A1410.1	Town Clerk Gail Wolanin Young	\$35,419/yr, bi-weekly
B4020.1	Registrar of Vital Statistics Gail Wolanin Young	\$10,461/yr, bi-weekly
B4020.11	Deputy Registrar Robin L. Brindisi	\$16.56/hr, bi-weekly
A1410.11	Deputy Town Clerk I Margaret M. Jones	\$13.91/hr, bi-weekly
A1410.12	Sub Clerk Andrea K. Toomey	\$11.26/hr, bi-weekly
A1410.12	Sub Clerk Deborah L. Skinner	\$ 8.24/hr, bi-weekly
A1410.12	Sub Clerk Melody K. Fancett	\$ 7.98/hr, bi-weekly
A1410.13	Deputy Town Clerk II –Stipend A. Toomey	\$ 1.60/hr, bi-weekly
A1430.1	Personnel Technician II Barbara J. Aiello	\$20.50/hr, bi-weekly
A1440.1	Part-time Engineer Roger A. Cleveland	\$ 8,407/yr, bi-weekly
A5010.1	Highway Superintendent Roger A. Cleveland	\$43,995/yr, bi-weekly
S8110.1	Sewer Engineer Roger A. Cleveland	\$17,782/yr, bi-weekly
A1440.11/ S8110.15	Senior Engineering Technician John Meagher	\$30.41/hr, bi-weekly
A1620.11	Cleaner, Part-time Sub Lewis Smith	\$ 9.24/hr, bi-weekly
A1620.11	Cleaner Roger Jones	\$ 8.70/hr, bi-weekly
A1620.11	Cleaner Candy Currier	\$8,194.68/yr, bi-weekly
A3120.11	Police Chief Raymond Philo	\$37.79/hr, bi-weekly
A3120.1	Police Lieutenant Timothy O'Neill	\$33.25/hr, bi-weekly
A3120.1	Police Sergeant Paul E. Colburn	\$28.73/hr, bi-weekly
A3120.1	Police Sergeant Robert Philo	\$28.73/hr, bi-weekly
A3120.1	Police Sergeant Michael Inserra	\$28.73/hr, bi-weekly
A3120.1	Police Officer Andrew Allen	\$20.82/hr, bi-weekly
A3120.1	Police Officer Christopher Burns	\$24.21/hr, bi-weekly
A3120.1	Police Officer Peter Colburn	\$24.21/hr, bi-weekly
A3120.1	Police Officer Justin Gehringer	\$19.13/hr, bi-weekly
A3120.1	Police Officer Ronald M. Fontaine, Jr.	\$24.21/hr, bi-weekly
A3120.1	Police Officer Daniel G. Herman	\$24.21/hr, bi-weekly
A3120.1	Police Officer Michael Kowalski	\$24.21/hr, bi-weekly
A3120.1	Police Officer Steven S. Laymon	\$24.21/hr, bi-weekly
A3120.1	Police Officer Francis Manfredo	\$24.21/hr, bi-weekly

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<u>Department</u>	<u>Title and Name</u>	<u>Salary/hourly wage</u> <u>Manner of Payment</u>
A3120.1	Police Officer Jordan Spinella	\$22.51/hr, bi-weekly
A3120.1	Police Officer Brad Pietryka	\$25.42/hr, bi-weekly
A3120.1	Police Officer Richard Salamone	\$25.42/hr, bi-weekly
A3120.1	Police Officer Carl E. D. Schmidt, Jr.	\$25.42/hr, bi-weekly
A3120.1	Police Officer Matthew J. Sica, III	\$22.51/hr, bi-weekly
A3120.1	Police Officer Shane Yoxall	\$20.82/hr, bi-weekly
A3120.1	Police Officer Part-time Scott Adsit	\$24.21/hr, bi-weekly
A3120.1	Police Officer Part-time Raymond Hamo	\$24.21/hr, bi-weekly
A3120.1	Police Officer Part-time Michael Reilly	\$24.21/hr, bi-weekly
A3120.1	Police Officer Part-time Richard Sherman	\$24.21/hr, bi-weekly
A3120.1	Police Officer Part-time Steven Snyder, Jr.	\$24.21/hr, bi-weekly
A3120.1	Police Officer Part-time Jarod T. Petrie	\$24.21/hr, bi-weekly
A3120.12	Senior Typist Susan M. Donnenwirth	\$12.78/hr, bi-weekly
A3120.13	Senior Clerk Amy Topor	\$15.97/hr, bi-weekly
A3120.18	Senior Account Clerk/Typist Michelle Moran	\$16.20/hr, bi-weekly
A3120.14	School Crossing Guard Rosemari Bennett	\$ 8.18/hr, bi-weekly
A3120.14	School Crossing Guard Edward Bowes, PT Sub	\$ 8.18/hr, bi-weekly
A3120.14	School Crossing Guard MaryAnn Jordan	\$ 8.18/hr, bi-weekly
A3120.14	School Crossing Guard Jacqueline Mosowski	\$ 8.18/hr, bi-weekly
A3120.14	School Crossing Guard Thomas V. Randall, Sub	\$ 8.18/hr, bi-weekly
A3120.14	School Crossing Guard Lewis Smith	\$ 8.18/hr, bi-weekly
A3120.14	School Crossing Guard Mary Wilcox, Sub	\$ 8.18/hr, bi-weekly
A3120.14	School Crossing Guard Janet Reynolds, Sub	\$ 8.18/hr, bi-weekly
A3120.12	Part-time Clerk (Police Comm.) Barbara Couture	\$ 9.27/hr, bi-weekly
A3220.1	Dispatch Supervisor Jeffrey Madden	\$22.59/hr, bi-weekly
A3220.11	Dispatcher Michael Brunet	\$17.86/hr, bi-weekly
A3220.11	Clerk, Part-time Joseph E. Crandall, Jr.	\$ 8.47/hr, bi-weekly
A3220.11	Part-time Dispatcher Daniel Buley	\$15.55/hr, bi-weekly
A3220.11	Part-time Dispatcher Craig Burnop	\$15.47/hr, bi-weekly
A3220.11	Part-time Dispatcher Jarod T. Petrie	\$13.59/hr, bi-weekly
A3220.11	Part-time Dispatcher Melissa Stanton	\$10.35/hr, bi-weekly
A3220.11	Part-time Dispatcher Gregory DeBernardis	\$15.47/hr, bi-weekly
A3220.11	Dispatcher Deborah Demko	\$18.94/hr, bi-weekly
A3220.11	Part-time Dispatcher Vito Sinisgalli	\$12.71/hr, bi-weekly
A3220.11	Dispatcher Steve Ingersoll	\$20.10/hr, bi-weekly
A3220.11	Part-time Dispatcher Nicholas Morosco	\$12.71/hr, bi-weekly
A3220.11	Part-time Dispatcher James Kreutzer	\$19.51/hr, bi-weekly
A3220.11	Part-time Dispatcher David Maier	\$17.33/hr, bi-weekly
A3220.11	Part-time Dispatcher Laurie Marshall	\$14.44/hr, bi-weekly
A3220.11	Part-time Dispatcher Michael Geller	\$12.71/hr, bi-weekly
A3220.11	Part-time Dispatcher Michael Talento	\$15.55/hr, bi-weekly
A3220.11	Dispatcher Nancy Woeltje	\$18.94/hr, bi-weekly
A3510.1	Animal Control Officer Shawn Morgan	\$18.36/hr, bi-weekly
A3510.11	Part-time ACO Nicholas Morosco	\$10.93/hr, bi-weekly
A3510.11	Part-time ACO Nicole Panetta	\$11.26/hr, bi-weekly
A5010.11	Deputy Highway Supt. Anthony DeCuffa	\$31.65/hr, bi-weekly
A5010.	Sub Clerk Allison Back	\$ 8.50/hr, bi-weekly
A6772.1	Director of Senior Services M. Eileen Spellman	\$16.73/hr, bi-weekly
A6772.11	Meal Site Manager, Part-time Linda Christian	\$10.98/hr, bi-weekly
A6772.12	Clerk Part-time Patricia Butler	\$11.14/hr, bi-weekly

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<u>Department</u>	<u>Title and Name</u>	<u>Salary/hourly wage</u> <u>Manner of Payment</u>
A6772.13	Food Service Helper,PT Margaret L. Brady	\$ 8.45/hr, bi-weekly
A6772.13	Food Service Helper/Clerk Sub Robin Wheatley	\$ 8.22/hr, bi-weekly
A6772.13	Food Service Helper/Clerk Sub Nancy Constantine	\$ 8.22/hr, bi-weekly
A6772.13	Food Service Helper/Clerk Sub Adella Roberts	\$ 8.47/hr, bi-weekly
A6772.13	Food Service Helper, PT Sub Jack Jecko	\$ 8.70/hr, bi-weekly
A6772.13	Bus Driver Part-time Diane Muller	\$11.69/hr, bi-weekly
A6772.13	Bus Driver (Sub) Shirley Root	\$11.34/hr, bi-weekly
A6772.13	Bus Driver (Sub) Patricia Edwards	\$11.69/hr, bi-weekly
A6772.13	Bus Driver (Sub) Robert Garrabrant	\$11.69/hr, bi-weekly
A6772.13	Bus Driver (Sub) William Stevenson	\$11.69/hr, bi-weekly
A6772.13	Bus Driver (Sub) Scott Vanderver	\$11.69/hr, bi-weekly
A6772.13	Bus Driver (Sub) John Shaw	\$11.69/hr, bi-weekly
A6772.13	Bus Driver (Sub) Reginald Wehrle	\$11.69/hr, bi-weekly
A7020.1	Recreation Center Mgr John C. Cunningham	\$22.12/hr, bi-weekly
A7020.11	Working Supervisor Mark Roller	\$16.73/hr, bi-weekly
A7020.12	Laborer Sheldon Gordon	\$ 9.61/hr, bi-weekly
A7110.1	Parks and Recreation Director Michael Jeffery	\$26.20/hr, bi-weekly
A7110.11	Working Supervisor Brian Jenny	\$18.04/hr, bi-weekly
A7110.13	Clerk-Typist Maureen Owens	\$17.29/hr, bi-weekly
A7310.1	Youth Employment Director Maureen Owens	\$5,189.36/yr, bi-weekly
A7110.15	Recreation Maintenance Worker James Campbell	\$13.79/hr, bi-weekly
A7110.18	Recreation Maintenance Worker Michael Natale	\$13.26/hr, bi-weekly
A7110.19	Recreation Maintenance Worker John Randall	\$13.26/hr, bi-weekly
B8010.1	Codes Enforcement Officer Gerald F. Back	\$33.42/hr, bi-weekly
B8010.11	Zoning Board of Appeals Chairman Randy Bogar	\$ 2,000/yr, semi-annual
B8010.11	ZBA Member John Montrose	\$ 1,000/yr, semi-annual
B8010.11	ZBA Member Stephen Welty	\$ 1,000/yr, semi-annual
B8010.11	ZBA Member Timothy Tallman	\$ 1,000/yr, semi-annual
B8010.11	ZBA Member Kristin Shaheen	\$ 1,000/yr, semi-annual
B8010.11	ZBA Member Frederick Kiehm	\$ 1,000/yr, semi-annual
B8010.11	ZBA Member Robert Schulman	\$ 1,000/yr, semi-annual
B8010.13	Asst. Codes Enforcement Officer Joseph Booth	\$21.96/hr, bi-weekly
B8010.15	CEO – Village, Joseph Booth	\$6,000/yr, bi-weekly
B8010.14	Senior Stenographer Dolores B. Shaw	\$19.92/hr, bi-weekly
B8010.16	Sub Clerk Ellen Arnold (Codes)	\$ 8.22/hr, bi-weekly
B8020.12	Planner Kurt Schwenzfeier	\$27.20/hr, bi-weekly
B8020.1	Planning Board Chairman Hans Arnold	\$ 2,000/yr, semi-annual
B8020.1	Planning Board Member Robert Imobersteg	\$ 1,000/yr, semi-annual
B8020.1	Planning Board Member Ellen Rayhill	\$ 1,000/yr, semi-annual
B8020.1	Planning Board Member Jerome F. Donovan	\$ 1,000/yr, semi-annual
B8020.1	Planning Board Member Rodger Reynolds	\$ 1,000/yr, semi-annual
B8020.1	Planning Board Member Robert Wood	\$ 1,000/yr, semi-annual
B8020.1	Planning Board Member Margaret Rotton	\$ 1,000/yr, semi-annual
D5110.1	Highway HEO – Michael L. Coonradt	SALARIES
D5110.1	Highway HEO –Corey Halpin	TO BE
D5110.1	Highway HEO – Richard L. Manuele	SET

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<u>Department</u>	<u>Title and Name</u>	<u>Salary/hourly wage</u> <u>Manner of Payment</u>
D5110.1	Highway HEO– William Marshall	BY UNION
D5110.1	Highway MEO (H) – Douglas Gehringer	CONTRACT.
D5110.1	Highway HEO – William Smith	SALARIES
D5110.1	Highway Automotive Mechanic – Kim Griffith	TO
D5110.1	Highway HEO – Kevin W. Martin	BE
D5110.1	Highway Automotive Mechanic – Jack Webb	SET
D5110.1	Highway HEO – Michael Roberts	BY
D5110.1	Highway MEO – Joseph Fletcher	UNION
D5110.1	Highway MEO –David DeBlois	CONTRACT.
D5110.1/	Highway MEO – Michael Smoulcey	SALARIES
D5110.1	Working Supervisor – Christopher R. Moran	TO
D5110.1	Highway MEO – Timothy Solan	BE
D5110.1	Highway MEO – Jeffery Mundrick	SET
D5110.1	Highway MEO – Brian Smith	BY
D5110.1	Highway Automotive Mechanic – Gerald Webb	UNION
A5010.14	Highway Clerk – Candy Currier	CONTRACT.
D5110.1	Highway MEO – Thomas Panzone, Jr.	SALARIES
D5110.1	Highway MEO – John Kelly	TO
D5110.1	Highway Laborer – Kevin Mathews	BE
D5110.1	Highway Laborer – Christopher Budlong	SET
D5110.1	Highway Laborer – Jesse Conhaim	BY
D5110.1	Highway Laborer – Keith Gehringer	UNION
D5110.1	Highway Laborer – James Hinman	CONTRACT.
D5110.1	Highway Laborer – Brian Rich	SALARIES
D5110.1	Highway – Various seasonal laborers	TO BE
S8110.13	Sewer Dept HEO Norman Naber	SET BY
S8110.13	Sewer Dept HEO Robert Dziedzic	UNION
S8110.13	Sewer Dept MEO	CONTRACT.

all payable bi-weekly.

The Town Board members voted upon roll call that resulted as follows:

Councilman Waszkiewicz	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Councilman Payne	-	Aye
Supervisor Reed	-	Aye.

The Supervisor declared the Resolution unanimously carried and duly **ADOPTED.**

ADJOURNMENT

There being no further business to come before the Board, upon motion of Councilman Waszkiewicz, seconded by Councilman Payne, the meeting was adjourned at 6:07 P.M.

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Respectfully submitted,

Gail Wolanin Young, Town Clerk