

TOWN OF NEW HARTFORD
 Gail Wolanin Young, CMC, Registrar
 48 Genesee Street
 New Hartford, N.Y. 13413

APPLICATION FOR SEARCH OF MARRIAGE RECORDS

PLEASE PRINT OR TYPE

PLEASE COMPLETE FORM AND REMIT FEE

Fee: \$10.00 per copy

Money orders and cashier checks made payable to the TOWN OF NEW HARTFORD.

Personal checks will NOT be accepted unless CERTIFIED.

NOTE: Your driver's license must be photocopied on the reverse of this Application in order to have your request processed.

NOTE: A NO RECORD CERTIFICATION will be issued if, upon our search, the desired record cannot be located (Fee: \$10.00).

Name Of Groom	(First)	(Middle)	(Last)	Maiden Name Of Bride	(First)	(Middle)	(Last)
Groom's Age Or Date Of Birth				Bride's Age Or Date Of Birth			
Residence Of Groom	(County)			Residence Of Bride	(County)	(State)	
Date Of Marriage Or Period Covered By Search				If Bride Previously Married State Name Used At That Time			
Place Where License Was Issued				Place Where Marriage Was Performed			
For what purpose is information required?				What is your relationship to person whose record is requested? If self, state "self"			
_____				_____			
_____				_____			

Signature of Applicant _____
(Bride or Groom only)

Address of Applicant _____

Date _____

I, the above applicant, have retained _____
 as my lawyer and do hereby authorize the New Hartford Town Clerk's Office to release a copy of my marriage record, referred to hereinabove, to said attorney.

Sworn to Before me this _____ day of _____, _____

 Notary Public

(applicant's signature)

(applicant's signature)

Mail to: Name: _____
 Address: _____ City: _____ State/Zip: _____

PLEASE READ ALL INSTRUCTIONS BEFORE COMPLETING THE APPLICATION ON THE REVERSE SIDE OF THIS FORM.

Please enclose a self-addressed, stamped envelope and print name and address where record should be sent:

Name _____

Address _____

City _____

State/Zip _____

FEES/MANNER OF PAYMENT:

Fee: \$10.00 per copy – Money orders and cashier checks made payable to
TOWN OF NEW HARTFORD. Personal checks will NOT be accepted unless **CERTIFIED**.

I.D. REQUIRED

All persons requesting a marriage record **MUST** complete the attached application.

In accordance with State rules and regulations, **ALL** applicants must provide the original (or photocopy if applying by mail) of **ONE (1)** of the following documents as proof of who they are:

- current Driver's License
- current Non-Driver's License
- current Military Identification Card
- current Passport
- Naturalization papers (NOTE: DO NOT PHOTOCOPY - IT IS A FEDERAL CRIME TO PHOTOCOPY THIS DOCUMENT. THE ORIGINAL MUST BE PRESENTED)
- current employer's photo identification card (must contain employee's name, date of birth, signature and evidence that the i.d. card is current)
- two (2) current and different utility bills issued and showing the applicant's name and address.

NO OTHER DOCUMENTS WILL BE ACCEPTED AS IDENTITY.